



national **volunteer** skills centre

## Application form for Registered Training Organisations

### for the delivery of:

40408SA Certificate I in Active Volunteering

40409SA Certificate II in Active Volunteering

40410SA Certificate III in Active Volunteering

Name of RTO		
Contact Person		
Address	<i>(Street address)</i>	
	<i>(Postal address)</i>	
	<i>(State)</i>	<i>(Postcode)</i>
Telephone		
Email		
Website		
Is the RTO a Not for Profit Organisation?		
If 'yes', what is your Association Number?		
<i>If 'yes', please submit with this completed form the following supporting documentation:</i> <ul style="list-style-type: none"><li>• <i>A copy of your organisation's purpose or mission statement</i></li><li>• <i>A description of your organization's activities</i></li></ul> <i>Volunteering Australia reserves the right to request further evidence, including a copy of your organisation's constitution and copies of resumes of your proposed trainers and assessors to ensure they have the requisite experience, understanding and knowledge of the volunteering sector.</i>		
Name/s of the course/s the RTO seeks permission to deliver		
Checklist	<i>I have attached a copy of my organisation's purpose or mission statement</i> <i>I have attached a description of my organisation's activities</i>	
Declaration	<i>I have read the National Volunteer Skills Centre Licensing Policy and agree to comply with the conditions therein.</i>	
Date	Signature	

Please return this form to Volunteering Australia  
Suite 2, Level 3  
11 Queens Road  
Melbourne Vic 3004  
Fax: 03 9820 1206  
Email: [nvsc@volunteeringaustralia.org](mailto:nvsc@volunteeringaustralia.org)  
Ph: 03 9820 4100 / 1800 008 252