

100 point identification check

Identification checks such as these are regularly used to verify identities. The checklist is sourced from the *Financial Transactions Reports-Regulations 1990*. When conducting police checks, organisations should require volunteers to present identification totaling 100 points to ensure they are checking the correct person.

IDENTIFICATION	SCORE	TICK
Passport* (* only one per applicant)	70	
Citizenship certificate	70	
Birth certificate	70	
Licence issued under a law (e.g. Drivers licence, firearms license)	40	
Employment ID		
• ID card issued by employer (name and address)	35	
• ID card issued by employer (name only)	25	
Letter from employer (within last two years)		
• Confirming name and address	35	
Rates notice	35	
Credit/debit cards/passbooks (only one per institution)	25	
Medicare card	25	
Membership card		
• Club, union or trade, professional bodies	25	
• Educational institution	25	
Children under 16 years (any one of the following)		
• Birth certificate	100	
• Passport	100	
• Written statement by a principal officer confirming attendance at educational institution on a letter head of that institution	100	
Recent arrival in Australia (less than 6 weeks)		
• Passport	100	
TOTAL		